



Cajon Valley Union School District  
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**Citizens' Oversight Committee (COC)  
of the Cajon Valley Union School District**

**Minutes  
Adopted**

**CALL TO ORDER**

The meeting of the Citizens' Oversight Committee was called to order on September 9, 2015 at 4:04 p.m. at the Cajon Valley Union School District.

**Members Present:** Victor Garcia, Deanna Markle, Dick Nasif, and Linda Webb. Apologies: George Hawkins, Les Henderson and Timothy Zelt.

**District Staff:** James Beard, Scott Buxbaum, Sharon Clay, Sharon Dobbins, Leslie Greene, Jonathon Guertin, and Vickie Hayman.

**WELCOME AND ROLL CALL**

Sharon welcomed Committee members and staff.

**APPROVAL OF MINUTES**

The minutes from the June 10, 2015 meeting were approved on a motion made by Dick and seconded by Victor and carried 4-0.

**PROJECT UPDATE**

Sharon discussed that upgrades to the Montgomery Middle School pool equipment room were required to increase the water circulation rate in order to meet the current code. James added that this work should be completed by October.

Sharon shared that the reconstruction of Lexington Elementary was substantially complete and occupied in August; however, there are a few remaining items. Final completion is expected in October, and the project should close with a project savings of over \$2 million.

**BUDGET UPDATE**

Sharon reviewed the Bond Program Budget Worksheet and Consolidated Budget Status Report, noting the adjustments to Montgomery and Lexington as previously discussed. She also noted that Lexington was designed with clerestory windows and skylights that provide ample natural day lighting, which should result in significant energy savings.

**CASH FLOW/NEXT BOND ISSUANCE**

Sharon continued with the review of the Interactive Report – Capital Improvement Program Cash Flow. She shared that District staff is preparing for the next bond issuance of \$17,880,000. The largest remaining project is the New Classroom Building Project in which portable classrooms will be replaced with permanent buildings. The funds will not be adequate to replace all of the District's 212 portable classroom buildings. Therefore, staff is analyzing each site in order to prioritize and schedule the work within the current budget and cash flow timeline.

## **ANNUAL AUDIT**

Sharon shared that the annual audit report should be completed by the December meeting and will be shared with the Committee.

Also at the December meeting, the first draft of the COC's annual report to the community will be provided to the members for their review and input.

## **QUESTIONS/COMMENTS**

Sharon announced that George Hawkins has, unfortunately, had to resign for personal reasons. His departure leaves a vacancy which must be filled by a representative of a local taxpayers association. The San Diego County Taxpayers' Association has been asked to recommend a replacement for George.

Victor inquired about the traffic situation at the new Lexington Elementary campus. Sharon explained that the bus stop is now on the 1<sup>st</sup> Street side, and the parent-student pick-up/drop-off is on the Redwood side. The District worked with the City of El Cajon to create a 4-way stop at the corner of Redwood & Ballard. This intersection was previously a 2-way stop, which created a dangerous situation for students walking to school. The City will also be constructing "bulb-outs" at the Redwood & 1st intersection, which make the intersection more pedestrian-safe by shortening the distance between corners. In addition, 'No Parking' signs will be installed along the roadside in front of the campus, which prohibit parking during student arrival and dismissal hours.

## **ADJOURNMENT**

The meeting was adjourned at 4:43 p.m.

## **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, **December 9, 2015** at 4:00 p.m in Professional Development Room #1.